

# BYLAWS & ADMINISTRATIVE PROCEDURES

COLONEL PHILLIP C DELONG

DETACHMENT #1267

MARINE CORPS LEAGUE, INC.

THE VILLAGES, FL

Published 2019



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**ARTICLE ONE**

**SECTION 1.0 NAME**

The official name of this Detachment is the COLONEL PHILLIP C. DELONG Detachment #1267, Marine Corps League, Inc.

**ARTICLE TWO**

**SECTION 2.0 AUTHORITY**

The Detachment is established under the authority of the National Headquarters, Marine Corps League, Inc. and the Department of Florida. The Detachment is incorporated in the State of Florida as a Non-Profit SOIC Corporation.

**ARTICLE THREE**

**SECTION 3.0 ALLEGIANCE**

The Detachment recognizes and affirms its allegiance and subordination to the National Headquarters Marine Corps League, Inc. and the Department of Florida

## **ARTICLE FOUR**

### **SECTION 4.0 PURPOSES**

The purposes of this Detachment is to preserve and hold sacred the history and traditions of the United States Marine Corps; To promote the interests of the United States Marine Corps; To band together in fellowship active duty Marines and those who have honorably served in the United States Marine Corps; To provide charitable assistance to our community; To promote the ideals of American Freedom and Democracy; and, To affirm true allegiance to the American Institution.

## **ARTICLE FIVE**

### **SECTION 5.0 POWERS**

All powers, in, of, and for this Detachment shall be vested in its regular members in good standing, assembled at a regular or special meeting. Executive and administrative powers will be delegated to its Board of Trustees composed of the Commandant, Senior Vice-Commandant, Junior Vice-Commandant, Judge Advocate, and a Past Commandant in execution of their duties as the Staff of this Detachment.

## **ARTICLE SIX**

### **SECTION 6.0 POLICIES**

**6.1 Independence:** The Detachment shall be non-sectarian, non-political, non-partisan, and shall not discriminate on any basis.

**6.2 Political Activity:** Nothing in the preceding sub-section shall prohibit the Detachment from participation in political issues affecting the welfare of the United States Marine Corps, The Marine Corps League, the national security of our nation, or any veteran's claims for justice arising from service in the Armed Forces of the United States of America.

**6.3 Responsibilities:** These Bylaws and Administrative Procedures incorporate the policies and guidelines established by the National Headquarters, Marine Corps League, Inc, Department of Florida, Marine Corps League, and Detachment #1267 together with the necessary operational and management functions of the Detachment.

#### **6.4 Fiscal Matters:**

- a) The fiscal year of the detachment shall be 1 July to 30 June. In April, a plan projecting the expenditures of the Detachment will be developed by the Paymaster and Senior Vice-Commandant. The expenditure plan will then be presented for approval by the Trustee Staff. This spending plan will then be presented to and voted on by the members in good standing at the next scheduled meeting. In the event the need arises to commit funds for an event or purpose not included in the approved plan, the Staff is authorized to approve an expenditure below the threshold of

\$500.00. Any amount that exceeds this threshold must be approved by the members in good standing.

- b) The Detachment Commandant, Adjutant, and Paymaster, as applicable, and other Officers authorized by the Detachment to handle funds will be bonded by a commercial crime policy paid for and administered by the National Organization. The limits shall be described in the Marine Corps League National Administrative Procedures, Section 6035 Bonding. Any additional bonding coverage shall be at the expense of the Detachment.
  
- c) Three quarterly financial reviews of all Detachment financial records will be made by the Trustees or delegated authority by the Commandant within 30 days of the First, Second, and Third Quarter-ends. The results of each financial review will be available to the Officers and Members at the next regular meeting. The elected Officers in concert with the Board of Trustees will develop a protocol to evaluate the financial fitness of the Detachment. The protocol will be employed by the appointed financial review committee(s). An annual audit of the Detachment's financial and property records shall be made at the end of the fiscal year. The auditor(s) shall present their findings to the Officers and Membership. The Staff shall use these results for any reports required by any Federal or State Agency, National Headquarters of the Marine Corps League, Inc. or the Department of Florida, MCL, Inc.
  
- d) A dollar amount will be allocated in the budget annually to cover the cost of the Commandant attending the

Department of Florida Conference/Convention as the representative of the Colonel Phillip C. DeLong Detachment 1267. The allocated funds will be used exclusively for: **1.** The event's official hotel(s) for up to two (2) nights, (Friday and Saturday), **2.** The banquet meal, for one (1) person at the Saturday banquet, **3.** Mileage to and from the officer's residence, at the current official government rate. If, the Detachment Commandant cannot attend, the Commandant with the approval of the Board of Trustees (BOT) will select an elected officer of the Detachment to attend in the absence of the Commandant. All receipts of costs incurred at each event, with a description of what the receipt is for, shall be given to the Detachment Paymaster. The Commandant or elected Officer who attends shall give a report at the next regular Detachment membership meeting following the conference or convention highlighting the relevant subjects ascertained thereat.

- e) Disbursement approval levels for the Detachment are established as \$200.00 and below requires approval by the Commandant; amounts between \$201 and \$500 require approval by the Board of Trustees; and, amounts exceeding \$501 require approval by the Detachment Membership.

**6.5 Property Inventories:** All Chairmen of Committees and Members responsible for Detachment Property shall submit an inventory report no later than 30 April of each year to the Commandant.

## **ARTICLE SEVEN**

### **SECTION 7.0 MEMBERSHIPS**

**7.1 Membership:** Regular membership shall be governed by the guidelines set forth in the National Bylaws and Administrative Procedures, the Department Bylaws, and this Detachment's Bylaws. The applying candidate and sponsor shall have the obligation of providing documentation proving eligibility to join the Marine Corps League. This documentation shall consist of a copy of the applicant's DD 214 or a copy of the candidates Honorable Discharge or a copy of the candidates US Uniformed Services Identification Card for retired Marines.

**7.2 Regular Membership:** Only persons who are serving, or who have served in the United States Marine Corps "on active duty" for not less than ninety (90) days and persons who have served in the United States Marine Corps Reserve and have earned no less than ninety (90) reserve retirement credit points, U.S. Navy Corpsmen who have trained with Marine FMF units in excess of ninety (90) days and earned the Marine Corps device (clasp) worn on the service ribbon and those who earned the warfare device authorized for FMF Corpsmen and U.S. Navy Chaplains, having earned the FMF Badge, serving with Marines for not less than 90 days shall be eligible for regular membership in the Marine Corps League. Additionally, some Korean war era Marines who were ordered to active duty prior to completion of recruit training or Officers training and subsequently received an honorable discharge prior to completion of ninety (90) days active or reserve duty shall be deemed eligible for regular membership. Applications shall be received by member/sponsor who, after examining proof of member eligibility shall be delivered to the Detachment Adjutant along with all current dues and fees after the credentials are vetted by the Judge Advocate. A thirty day



waiting period will be employed before the member applicant can be approved by the membership and sworn in as a detachment member, thus allowing for full vetting process by the Judge Advocate. The elected and appointed officers will fully review each application prior to the next regularly scheduled Detachment meeting and make recommendations to the regular members in good standing for approval by vote on their final acceptance. When the applicant has been approved for membership, all original documentation validating applicant eligibility shall be returned to the candidate. The Adjutant will note in the Detachment logs that applicant validation has been satisfactorily approved.

**7.3 Associate Membership:** Any person of good character, not qualified for regular membership in the Marine Corps League and who has initiated the current standard application form and demonstrates support for the principles and purposes of the Marine Corps League and its activities shall be eligible to become an associate member of the Marine Corps League and this Detachment. An associate member shall be entitled to the rights, privileges and benefits of a regular member, however, such members shall not vote on a membership application, an election of Officers, or hold elective office. Such member shall be afforded the right to vote on internal affairs of the Detachment provided such vote does not affect a policy of the Marine Corps League. Associate members shall pay the same dues as prescribed for regular members including initiation fees.

**7.4 Dual Membership:** When a member of the Marine Corps League becomes a regular member in good standing in more than one Detachment, such membership in the subsequent Detachment shall be counted in the same manner as an Associate Member for voting count at National and Department Conventions.



**7.5 Good Standing:** All members shall be considered in good standing in the Marine Corps League unless the member is delinquent in the payment of their annual dues which are payable on or before 1 September of each fiscal year (MCL National Administrative Procedures 7030) or, indebted or in arrears to the detachment, department, or national headquarters, or, is under suspension as punishment upon the adjudication of guilt as is provided in Chapter nine, Section 910 of the administrative procedures.

**7.6 Delinquent Members:** A member shall be identified as delinquent whenever the members dues are not paid on or before membership expiration date as shown on member's card (MCL National Administrative Procedures 7035). Such member shall be retained in the delinquent status for a maximum one year, during which time the member may erase this status by making payment of all dues in arrears and all dues current and provided that the member is not indebted to the member's Detachment, Department or to National Headquarters (MCL National Administrative Procedures 7035a.) Should the affected member remain in the delinquent status in excess of one year, such member shall be dropped from all membership rolls. The member may be restored to "good standing" status through the processing of a of a standard application form as a renewing member and forward the applicable renewal fee as currently established. Initiation fees are no longer applicable to delinquent members. A member who is delinquent and wishes to retain the "continued membership status" shall do so by submitting the standard application form which shall be accompanied by ALL past dues which have accumulated during the entire period of the applicant's delinquent status (MCL National Administrative Procedures 735b.) Delinquent members will be contacted by the Junior-Vice Commandant and/or the member Retention

Committee within fifteen (15) days after becoming delinquent as noted by the quarterly membership roster provided by the Marine Corps League national organization to ascertain their continuing interest. If the delinquent member has not responded within thirty days (30) of the inquiry, another effort to contact that member will be made via a visit to the member's residence by a member of the Retention Committee. If the delinquent member decides to leave the Marine Corps League, an exit interview should be attempted to determine the reason for the delinquent member's decision. The reason for the decision should be reviewed with the Commandant and Board of Trustees to see if any changes should be made. If the reinstatement option (MCL National Administrative Procedures 735a.) is not exercised by the member, that member will be dropped from all membership rolls by National MCL in accordance with (MCL National Administrative Procedures 7035). No delinquent member may be transferred. (MCL National Administrative Procedure 7035c.)

**7.7 Ineligible Members:** If there is a reason to believe a member of the Marine Corps League does not meet the qualifications to be a member, this (these) reason(s) must be submitted in writing, to the Detachment Commandant who will require the Department Judge Advocate to investigate the charge as presented (Marine Corps League Administrative Procedures 7040a.) If the member is determined not to have the required qualifications for membership, such member shall be dropped from the rolls immediately. Written notification documenting the circumstances for this action will be provided to Department and National Headquarters in accordance with (National By-Laws 525).

**7.8 Transfers/Member at Large Status:** Standard Marine Corps League forms shall be used and approved.

**7.9 Acceptance:** Membership will be presented to the regular members in good standing for a vote on their acceptance.

## **ARTICLE EIGHT**

### **SECTION 8.0 ELECTIONS OF OFFICERS**

**8.1 Detachment Officer Eligibility:** All regular members of the Detachment in good standing shall be eligible for nomination for any elected or appointed office.

**8.2 Elective and Appointed Officers:** The Detachment must elect a Commandant, Senior Vice Commandant, Junior Vice Commandant, and, Judge Advocate. The newly-elected Commandant with the majority approval of Board of Trustees shall appoint an Adjutant, Paymaster, Chaplain, Sergeant at Arms, and Quartermaster.

**8.3 Holding Multiple Offices in the Detachment:** Qualified members may hold one Detachment elective office and any such additional appointed office(s) as may be assigned. The Board of Trustees must approve each instance where an elective office is extended responsibility for an appointed office(s).

**8.4 Holding Multiple Offices outside the Detachment:** Elected and Appointed Officers may hold a higher-level office in the Marine Corps League.

**8.5 Term of Service:** All elected Officers shall serve for a period of one year. Elected Officers may be candidates for reelection for additional terms.

**8.6 Nominating Committee:** In January, the Commandant shall appoint a Nominating Committee of regular members in good standing. The Committee will be responsible for seeking

regular members who are best qualified, willing, and able to serve in their respective office.

**8.7 Elections Process:** Notification to the Detachment membership of the elections process shall be published by the Communications Officer in February, March and April. The April notice must be transmitted to the Detachment membership no later than seven days prior to the regular meeting at which final elections will be held. The nomination and election of Officers shall be held under "New Order of Business" of the Detachment. In April, the Nominating Committee will present their proposed slate of Officers at the regular Detachment meeting. Additional nominations may be made from the Floor. The election will follow. At the discretion of the Commandant, the elections will be by a show of hands or by paper ballot of the regular members in good standing. If there is no opposition to an elected office, the Adjutant may cast one vote to elect. During the period from the April meeting and the May meeting, the outgoing Officers will hold "turn over" meetings to brief the new Officers of the Detachment on their new responsibilities as well as provide any update on the state of the Detachment. In May, the newly elected Officers shall be sworn in and assume the responsibilities of their respective Office.

**8.8 Elected Office Vacancies:** The order of succession to the office of Detachment Commandant shall be **(1)** Detachment Senior Vice Commandant; **(2)** Detachment Junior Vice Commandant. In the event of vacancies on the Detachment Board of Trustees, the Detachment Commandant, with advice and consent of the remaining Board members shall appoint a successor to fill the remaining unexpired term of office. In addition to death, resignation, or incapacitation, a vacancy will occur through failure to attend two consecutive officially called meetings of the Detachment Board of Trustees or in the case of removal from office; **(3)** The Judge Advocate will remain in office.

In the event of a vacancy of the Judge Advocate, the Commandant will appoint a new Judge Advocate with the approval of the Board of Trustees who shall serve in that office until the next elections.

**8.9 Appointed Officer Vacancies:** The Commandant shall fill any vacancy in an appointed office or Committee Chair as expeditiously as possible.

## **ARTICLE NINE**

### **SECTION 9.0: DUTIES OF ELECTED DETACHMENT OFFICERS**

**9.1 Commandant:** The Commandant, as the Senior Executive Officer of the Detachment, shall preside over all meetings of the Detachment and the Board of Trustees. The Commandant will serve as an Advisor to all Committees. He or She shall direct and supervise the activities of the elected, appointed, and committee officers and chairpersons. He, together with the Adjutant/ Paymaster or Paymaster shall be responsible for the integrity of finances of the Detachment. He, together with the Quartermaster, shall be responsible for the integrity of property management of the Detachment. He will ensure that the Detachment is represented at all civic, memorial and community functions where it is customary that Veteran's Organizations be represented.

**9.2 Senior Vice Commandant:** The Senior Vice shall assist the Detachment Commandant in every way presiding at meetings in the absence of the Commandant.

**9.3 Junior Vice Commandant:** The Junior Vice shall create and promulgate membership incentives and programs including the retention of delinquent members to ensure continuous

membership growth. He/she will perform the duties of the Detachment Commandant and Senior Vice in the event of their absence.

**9.4 Judge Advocate:** The Judge Advocate shall become familiar with and interpret the Detachment Bylaws. He/she shall advise, construe, counsel and render opinions on questions of law and procedure to the Detachment Commandant during meetings. He/she will be privy to all staff and special meetings. He/she shall make decisions, on the local level in disputes, or, if unable to resolve the problem, refer to the next higher level, i.e., Department or National. He/she shall revise and make recommendations on submitted amendments to the Bylaws.

## **ARTICLE TEN**

### **SECTION 10.0 DUTIES OF THE APPOINTED DETACHMENT OFFICERS**

**10.1 ADJUTANT:** **(a)** Shall keep and maintain a true record of all meetings of the Detachment. An audio tape recording of all meetings will be kept on file for a period of one year. Detachment records will be transcribed or written and will be filed; **(b)** Shall forward notices of Detachment meetings, events, etc. The preferred method of communication shall be electronic mail.; **(c)** Shall maintain with the assistance of the Paymaster a current membership roster of all categories of members; **(d)** Shall maintain a record of all Detachment correspondence; **(e)** Shall perform other such duties as directed by the Commandant

**10.2 PAYMASTER:** **(a)** Shall maintain a true and current record of all funds received and expended by the Detachment; **(b)** Shall disburse funds for approved Detachment expenditures immediately and Deposit checks and cash received within 3

business days of receipt; **(c)** Shall maintain an imprest fund not to exceed \$200.00. Receipts for all expenditures will be maintained. Increases in the Imprest fund must be approved at a regular meeting of the Detachment; **(d)** All expenditures of the Detachment shall conform to the approval clip levels (Article Six, Section 6.5) and shall be approved by Detachment membership in the monthly report of the Paymaster; **(e)** Shall complete and forward membership transmittals to the Department of Florida Paymaster along with the appropriate checks to the Department of Florida and National MCL within fifteen (15) days of receiving membership dues and shall not hold the transmittals until a transmittal sheet is filled with member names; **(f)** Shall immediately forward copies to all elected officers upon receipt of the member roster from MCL National; **(g)** Shall perform such other duties as directed by the Commandant.

**10.3 CHAPLAIN:** **(a)** Shall perform such duties at Detachment meetings as prescribed in the MCL ritual; **(b)** Shall take an active part in all memorial and funeral services in which the Detachment participates; **(c)** Shall visit the sick; **(d)** Shall be reimbursed for the purchase of cards and postage.

**10.4 SERGEANT-AT-ARMS:** **(a)** Shall arrange the meeting hall; **(b)** Shall assist the Commandant and Adjutant in meeting arrangements; **(c)** Shall verify the membership of all persons attending Detachment meetings; **(d)** Shall preserve order at all meetings; **(e)** Shall perform all duties as prescribed in the MCL Ritual Manual; **(f)** Shall perform such other duties as directed by the Commandant.

**10.5 PUBLIC RELATIONS OFFICER:** Shall be responsible for all public relations activities by developing relations with local media and governmental officials for the purpose of enhancing the image of the Detachment



**10.6 WEBMASTER/COMMUNICATIONS OFFICER:** (a) Shall maintain the Detachment website with current information; (b) Shall maintain communications internally and externally as may be applicable to Web links and information flow; (c) Shall be reimbursed for necessary expenses related to website development; (d) Shall perform such other duties as directed by the Commandant.

**10.7 HISTORIAN:** Shall, under the direction of the Board of Trustees, assemble and maintain a record of the achievements of the Detachment.

**10.8 SERVICE OFFICER:** Shall become knowledgeable of any and all benefits available to veterans and shall assist Detachment members as necessary.

**10.9 DETACHMENT SPECIAL STAFF:** The Detachment Special Staff are appointed by the Detachment Commandant as required. The Special Staff members' duties are designated by the Detachment Commandant as he/she sees fit and all reports from those Staffs are made directly to the Detachment Commandant.

## **ARTICLE 11**

### **SECTION 11.0 COMPOSITION OF AND DUTIES OF THE BOARD OF TRUSTEES**

**11.1 COMPOSITION:** The Board of Trustees shall be composed of the Commandant, the Senior-Vice Commandant, the Junior Vice-Commandant, the Judge Advocate, and a Past Commandant.

**11.2 DUTIES:** The Board of Trustees shall (a) Exercise executive and administrative supervision of this Detachment between

regular meetings; **(b)** Comply with and execute without delay, the mandates and acts of the membership as expressed by majority vote in regular and special meetings; **(c)** Exercise such other executive and administrative functions and duties that are in the best interests of the Detachment and in accordance with all National, Departmental, and Detachment Bylaws.

## **ARTICLE TWELVE**

### **SECTION 12.0 COMMITTEES:**

**12.1. CREATION OF THE COMMITTEES:** Committees may be created at any time by the Commandant, with the advice and consent of the Board of Trustees. All Committee Chairpersons, regardless of category, will inform the Commandant, or in his absence, the Senior Vice Commandant, of any call for a meeting, and will report to the Commandant a summary of the results of the meeting.

**12.2 TYPES OF COMMITTEES:** Committees established under these ByLaws will include the following types: **(a)** Standing Committees. An elected Officer will serve as the Chairperson. These committees are always active. **(b)** Special Committees are appointed by the Commandant, with the advice and consent of the Board of Trustees to deal with a specific issue of interest to the Detachment. Such Committees will elect their own Chairperson.

**12.3 BYLAWS COMMITTEE:** The Bylaws Committee will consist of the Judge Advocate (Chairperson) and three members from the body appointed by the Chairperson. This Committee will take the necessary action to inform the membership of proposed Bylaw changes recommended by the Committee; publish to the membership copies with copies of all approved changes to the

Bylaws and published updated Bylaws when appropriate; and, publish minor changes via the Detachment Website.

**12.4 TOYS FOR TOTS COMMITTEE:** This Committee shall consist of the appointed Chairperson and any others as required by the Chairperson.

**12.5 MARINE OF THE YEAR COMMITTEE:** The Chairperson is chosen by the Marine of the Year Committee. The protocol for this Committee shall be **(a)** The Commandant shall not be on this Committee but will be composed of past recipients **(b)** The Committee will meet during December for the purpose of reviewing all nominations received from members of the Detachment **(c)** The Chairperson must receive all nominations no later than the regular November meeting **(d)** No member of the Detachment will be considered for this award unless the recommendation is received in writing **(e)** The recommendation shall include all information supporting the nomination and clearly address why this member should receive the award **(f)** Consideration will be given by the Committee regarding the member's contributions to the Detachment, the Community, and the Marine Corps League **(g)** An award, worthy of the occasion, shall be provided in the Detachments yearly budget **(h)** A decision shall be made regarding the submission of the Detachment "Marine of the Year" to Department, Southeast Division, and National Headquarters for consideration (MCL National Administrative Procedures Section 3105g). Presentation of this award is intended to recognize that individual who has made the most significant contribution to the Detachment during the immediately past fiscal year and will be presented in a special Ceremony.

**12.6 MEMBERSHIP COMMITTEE:** The Junior Vice-Commandant will be the Chairperson for the membership

committee and shall create and promulgate such membership incentives and programs as will produce enthusiastic response resulting in continuous membership growth, reduction of delinquencies, and retention of members.

**12.7 SPECIAL COMMITTEES:** The following Special Committees may be appointed annually by the Commandant and will normally be chaired by an elected or appointed Officer. These Special Committees are not limited to: **(a)** Membership **(b)** Marine Corps Birthday Ball **(c)** Others as specified by the Commandant.

**12.8 ASSOCIATE MEMBER OF THE YEAR COMMITTEE:** The Chairperson of this committee shall be the Detachment Commandant or his or her designee. Members of the committee shall be Board of Trustees plus one other member of the Commandant's choosing in case of tie votes. Nominations will be encouraged to be made by both regular and associate members of the detachment. All nominations are to be submitted before the November Board of Trustees (BOT) meeting to ensure that all nominations are received in a timely manner. The Committee will meet during December's Board of Trustees (BOT) meeting for the purpose of reviewing any and all nominations received from the Detachment membership and vote on and select the Detachment's Associate Member of the Year. **(a)** Only Associate Members who are active and in good standing will be considered for this honor. **(b)** Recommendations shall include any information supporting the nomination and clearly address why this member should receive this award. **(c)** The committee shall consider the member's contributions to the Detachment, the Community, and the Marine Corps League. **(d)** The Detachment's selection should be awarded, by the Commandant, an Individual Meritorious Commendation unless some other award might be found to be more appropriate, and if funds are available a plaque. **(e)** The presentation of this award is intended to recognize the

individual who has made the most significant contribution to the Detachment during the past year. **(f)** These honors shall be rendered at the January Detachment meeting or at a time of the presentation of the Detachment's Marine of the Year award.

## **ARTICLE THIRTEEN**

### **SECTION 13.0 DETACHMENT MEETINGS**

**13.1 REGULAR MEETINGS:** The Detachment shall meet regularly on the third Monday of each month at 1900 hours.

**13.2 SPECIAL MEETINGS:** Special meetings may be called for specific purposes by the Commandant or upon written request signed by at least five members in good standing stating the purpose of such meeting. The Commandant shall call such special meeting and proper notification shall be given to the membership. Only the stated question shall be addressed at such meeting.

**13.3 QUORUM:** A quorum consisting of at least ten percent of the regular members in good standing of which at least three shall be members of the Board of Trustees must be present in order to conduct official business at either a regular or special meeting.

**13.3 RULES OF ORDER:** The Detachment shall be guided in its deliberations as set forth in National Bylaws. The current Roberts' Rules of Order revised shall be the reference for any parliamentary rules issues.

## **ARTICLE FOURTEEN**

### **SECTION 14.0 DUES AND ASSESSMENTS**

**14.1 DUES:** The Detachment shall fix the amount of its membership dues which shall include National and Department per capita dues and fees.

**14.2 CHANGES:** Any changes in dues will be approved at a regular meeting.

**14.3 ADMINISTRATION:** Dues shall be administered by the Paymaster in accordance with Section 615 of the National Administrative Procedures.

**14.4 INDIGENT MEMBERS:** Special consideration shall be extended to those who are deemed to be indigent and unable to afford financial obligations to the Detachment.

## **ARTICLE FIFTEEN**

### **SECTION 15.0 UNIFORMS**

**15.1 Uniforms** will be worn only in compliance with Marine Corps League policy as set forth by National and Departmental policies. The minimum uniform shall be the MCL red cover with device.

**15.2 Baseball caps** or other hats shall not be worn at meetings.

## **ARTICLE SIXTEEN**

### **SECTION 16.0 AMENDMENTS**

**16.1 AMENDMENTS:** All amendments to these Bylaws shall be proposed in writing and read at a regular meeting of the Detachment. Proposed amendments will then have a reading period during which the Detachment Judge Advocate and the Bylaws Committee will review and approve the proposed amendment. At the next scheduled meeting of the Detachment a second reading shall be held noting the results of the review process. It shall require a majority hand/voice vote of regular members in good standing present at the meeting to ratify a proposed amendment(s). Any proposed amendments which may be in conflict with any rule or regulation of the MCL, Inc. shall be declared out of order by the Commandant. No amendments or revisions shall take effect until reviewed and approved by the Department of Florida Judge Advocate.



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