



## The Villages Pound 335 Reimbursement Voucher (Request Must Be Legible)



Date \_\_\_\_\_

Submitted by: \_\_\_\_\_

Justification: \_\_\_\_\_

\_\_\_\_\_ Documentation must be attached (Legible receipt(s))

ITEM	AMOUNT	EXPLANATION	TOTAL
Postage			
Supplies			
Copy Service			
Kibble N Bits			
QM Stock			
Other			
<b>TOTAL</b>			

I certify that the expenses shown are proper in the official duties of my office or by the direction of the Pound Keeper and/or membership of Pound 335

Signed \_\_\_\_\_

### Reimbursement Action

#### Pound Keeper Approval

Approved \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_

Denied \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_

Reason for denial:

**Dog Robber Action**      Check # \_\_\_\_\_ Date: \_\_\_\_\_